



Australia and New Zealand Urological Nurses Society

ANZUNS AGM Meeting Agenda

Date	ANZUNS AGM meeting Sunday 25 th Feb, 2018	Time	4-5pm
Venue	Melbourne, Australia		

Attendees of Executive Committee

Name	Initials	Position Title	Attending	Apology
Andrea Nixon	AN	President	✓	
Kath Schubach	KS	Vice President/ANZUP Rep/Public Officer	✓	
Michelle Roberts	MR	Secretary	✓	
Jane Neve	JN	Treasurer/ WA Rep Proxy	✓	
Maryanne Sinon	MS	Immediate Past President	✓	
Lucy Keedle	LK	NZ Representative	✓	
Kevin Ancog	KA	NSW Representative / Webmaster	✓	
Francesca Leggott	FL	WA Representative		✓
Sally Sara	SS	SA Representative / CoNNMO Representative	✓	
Leanne Morton	LM	QLD Representative/ Database	✓	
TBA		VIC Representative		
Kay Talbot	KT	2018 Conference Convenor	✓	



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Agenda

Item #	Record of Meeting
1.	Presidents Welcome
2.	Meeting opened
3.	Present and Apologies
	Members present: as per attached attendance record Apologies: Kelly Beer
4.	Review and Acceptance of previous minutes
	Accepted: Seconded:

#	Reports	Agenda Item/Discussion	Action	Who
5.	President's report	Tabled as attached to minutes, not read		AN
6.	Treasurer's & Audit report	Full report		JN
7.	State/NZ reports	Tabled as attached to minutes, not read		State/NZ reps
8.	Website report	Tabled as attached to minutes, not read		MR/KA
9.	Newsletter report	Tabled as attached to minutes, not read		JN
10.	Membership report	Tabled as attached to minutes, not read		LM
11.	CoNNMO report	Tabled as attached to minutes, not read		SS
12.	ANZUP report	Tabled as attached to minutes, not read		KS
#	Item: Correspondence as attached	Agenda Item/Discussion	Action	Who
13.	a. Incoming	See attachment		MR



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#	Item: Business Arising	Agenda Item/Discussion	Action	Who
	b .Outgoing			
14.	Fee Schedule	Outcome of membership/executive committee vote (Previous Proposal: to increase ANZUNS membership contribution for 2018-2019 financial year from \$20 to \$25, this being an increase of \$5 per member.) QLD –yes, NSW – yes, VIC – yes, NZ – yes, SA, yes, WA – yes. All states +NZ voted ‘yes’ to increased contribution of extra \$5 per member.	Notify members of outcome	AN
15.	Professional Development Awards	Ongoing sponsorship of awards Review of application criteria Development of new post grad study scholarship International Nurses Day award	Update	AN
16.	ANZUNS Nurses’ Educational Program	Sosido/Prostate Cancer Communication forum As per President’s report	Update	AN/MR
17.	Sustainability of ANZUNS & Committee	Review of MOU with USANZ ANZUNS Awards to be presented at Gala Dinner: Best paper Best poster Best new presenter Most innovative paper	Progress report	AN/KS/MS
18.	ANZUNS Practice Standards Project	Awaiting NZUNS Scope of Practice Standards	Progress report	AN
19.	ANZUNS Guidelines review	Intravesical guidelines review – Kath Schubach/ANZUP -To be released Feb 2018 at USANZ/ANZUNS ASM	Update	KS



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		USANZ do not produce their own guidelines, they endorse international guidelines only. Do we have any guidelines we want to produce, or are we happy to follow USANZ & endorse those guidelines relevant to us?	Discuss	AN
#	Item: New Business	Agenda Item/Discussion	Action	Who
20.	Strategic Plan	2018-2021 completed.	Present to members for ratification.	AN
21.	Committee email security & AUNZUNS finances	Issues to report	Report to members	AN
22.	Election of Office Bearers	<p>All executive positions halfway through 2 year terms, therefore not open for nominations.</p> <p>Resignations received: Kelly Beer – VIC rep NSW Rep- Jemma Archbold NZ Rep- Trish White Michelle Roberts – Webmaster</p> <p>Nominations received: Webmaster/NSW rep- Kevin Ancog NZ Rep- Lucy Keedle VIC Rep- TBA</p>		AN

	Next Meeting - AGM 2019 - Brisbane
	Meeting closed -



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